

Year	in 20
Print in large numbers the class and year in which the student is to commence school.	
Office Use	
Date Received	

## **APPLICATION FOR ENROLMENT**

The following should be included with this application: (please tick items included)

- The student's birth certificate
- Recent school reports
- Reference from your church Pastor
- A copy of the family Passports/Visa/Citizenship

### **DETAILS OF STUDENT** *(please print)*

Surname: \_\_\_\_\_ Christian Names: \_\_\_\_\_

Preferred Name: \_\_\_\_\_

Address: \_\_\_\_\_ Postcode: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Gender: \_\_\_\_\_

Visa Status : \_\_\_\_\_ Visa Number: \_\_\_\_\_

Present School/Pre-School: \_\_\_\_\_ Year/Class: \_\_\_\_\_

Significant Medical History (serious illness, disabilities, allergies): Yes/No

\_\_\_\_\_

\_\_\_\_\_

### **DETAILS OF FAMILY** *(please print)*

#### **FATHER**

Title: Dr, Mr, Pastor, Professor

Christian Name: \_\_\_\_\_

Phone: Home: \_\_\_\_\_

Work: \_\_\_\_\_

Mobile: \_\_\_\_\_

Email: \_\_\_\_\_

Occupation: \_\_\_\_\_

Employer: \_\_\_\_\_

Living with Child  Yes  No

If no:  Deceased  Divorced  Separated

Church Member  Yes  No

Church \_\_\_\_\_

Country of Birth: \_\_\_\_\_

#### **MOTHER**

Title: Miss, Mrs, Ms, Dr, Pastor, Professor

Christian Name: \_\_\_\_\_

Phone: Home: \_\_\_\_\_

Work: \_\_\_\_\_

Mobile: \_\_\_\_\_

Email: \_\_\_\_\_

Occupation: \_\_\_\_\_

Employer: \_\_\_\_\_

Living with Child  Yes  No

If no:  Deceased  Divorced  Separated

Church Member  Yes  No

Church \_\_\_\_\_

Country of Birth: \_\_\_\_\_

### **SIBLINGS (Brothers and Sisters):** Yes/No

If yes, state current age

\_\_\_\_\_

**CONDITIONS OF ENROLMENT**

1. Parents/Guardians have read and are in agreement with the School's Statement of Faith and will allow the child to share fully in the life and program of the School, including devotional activities, teaching and chapel.
2. Parents/Guardians agree to support and uphold the School rules, policies and procedures and to encourage the students to follow them in School.
3. Parents/Guardians agree to provide the child with the correct uniform as approved by the School and ensure that the child is always sent to School neatly dressed in the required uniform.
4. Parents/Guardians agree to provide the child with all necessary equipment needed to benefit from the education offered.
5. Parents/Guardians will ensure that the student attends School punctually, except in cases where the absence is approved by the School.
6. The School may suspend or terminate enrollment at its discretion for failure to comply with these conditions or other serious breaches of the School rules and regulations.
7. Parents/Guardians agree to resolve any conflict concerning the School in a manner that demonstrates respect for each and every member of the School community.
8. All fees are payable within four weeks of receipt of invoice. (Note: in cases where this requirement would cause hardship, alternative arrangements may be discussed with the Finance Officer). If fees for the previous term have not been fully paid, the school may terminate the student's enrolment. Parents/Guardians agree to pay any costs to the school for the collection of outstanding fees, including agency commissions, legal fees or any out of pocket expenses.
9. Parents/Guardians must give at least one term's notice in writing of termination of enrolment and failure to do so will render them liable for one term's fees.
10. A refund of fees on termination of enrolment for any reason whatsoever will be solely at the discretion of the school.
11. Material and equipment are included in the school fees and cover the purchase of books, stationery and equipment.
12. A Bond of \$400 for the first student per family shall be paid on the acceptance of a position at the School. The maximum Bond per family is \$550. The additional \$150 is payable upon the enrolment of the second student in the family.

I/We accept the conditions of enrolment as set out above and hereby apply to have

\_\_\_\_\_ enrolled in the School.

Name of Student (please print)

Signed \_\_\_\_\_

Signed \_\_\_\_\_

(Father/Guardian)

(Mother/Guardian)

Date: \_\_\_\_\_